

**BOW MAR WATER AND SANITATION DISTRICT  
MINUTES FOR WEDNESDAY, DECEMBER 13, 2023  
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

The Directors of the Bow Mar Water & Sanitation District met in special session on Wednesday, December 13th, 2023, at the offices of the Platte River Water and Sanitation District. Board members present were Scott Wagner, Bryan Sperry, Lon Sears, and Hugh Harvey. Additional attendees were Cynthia Lane and Scott Hand of Platte Canyon Water & Sanitation, along with Dave Osborne and Mike Bakarich of Morain Bakarich, CPAs via Microsoft Teams.

**Distribution of the minutes is as follows:**

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**CALL TO ORDER**

6:30pm

**APPROVAL OF MINUTES**

November 14th, 2023, meeting minutes

- Minutes approved 5-0

**PUBLIC COMMENT**

- No public comment

**FINANCIAL**

- Revised 2024 budget numbers along with projected cash balances were reviewed which included the proposed ARP funds contribution of \$125,000. The revised projected year ends funds balance is projected to be at \$209,000 allowing the district to push up the Sombrero capital project in 2024.
- Ken Fellman and Tim Flynn will work on an IGA for the transfer and use of the ARP funds by the Bow Mar Water & Sanitation District.
- Funding for the projected large capital project in 2028 was discussed and it may require a bond and if so, 2027 would be the target election year.
- The 2024 Budget approved 5-0 subject to modification for final valuations.
- Resolution 2023-12-01 approved 5-0 subject to modification for final valuations.
- Cynthia stated that an engineering design contract needed to be approved at the January 2024 board meeting in order to stay on schedule. She will source Purrington for the design. A motion

was approved 5-0 to engage Purrington for the design provided design costs are within statutory limits.

**OLD BUSINESS**

- Hugh discussed board books and he has met with Diligent which has a program called Board Effect and the costs are prohibitive for our smaller district. Granicus is another program that can be used for this purpose.
- Platte Canyon will propose a board books solution and demo the solution at the January 2024 board meeting.

**ADJOURNMENT**

- 7:32PM