

BOW MAR WATER AND SANITATION DISTRICT
MINUTES FOR WEDNESDAY NOVEMBER 9, 2022
MEETING OF THE BOARD OF DIRECTORS

The Directors of the Bow Mar Water & Sanitation District met in regular session on Wednesday, Nov 9th, 2022 at the offices of Haynie and Company. Board members present were Scott Wagner, Bryan Sperry, Hugh Harvey, Lon Sears, all in person, and Dave Osborne via Teams. Additional attendees, in person, were Cynthia Lane, Scott Hand of Platte Canyon Water & Sanitation and Ty Holman of Haynie & Company.

CALL TO ORDER

6:35pm

APPROVAL OF MINUTES

September 14th, 2022, meeting minutes approved.

Distribution of the minutes is as follows:

Bryan Sperry: bryan@sperryproperties.com

David Osborne: dave@bowmarinvestments.com

Scott Wagner: Scott@wagners.WS

Hugh Harvey: hugh@harvest.us.com

Lon Sears: lonsears@comcast.net

Additional Distribution:

Cynthia Lane: calane@plattecanyon.org

Scott Hand: smhand@plattecanyon.org

Ty Holman: tyh@hayniecpas.com

PUBLIC COMMENT

No public comment

MAINTENANCE AND OPERATIONS REPORT

Maintenance – Scott Hand

September

- 7/1/22 Obtained master and residential meter readings. Reported as necessary
- 138 valves received regular maintenance

October

- 8/1/22 Obtained master and residential meter readings. Reported as necessary
- 7000' of root cutting scheduled for Nov
- Root chemical equipment expected back on line in Nov

- No new unbudgeted capex or maint recommendations for 2023

Financial

- A proposal was submitted to the BOD by mail from Mike Bakarich to provide accounting and billing services to BMWSD, replacing Haynie and Assoc. on 1/1/23. A discussion ensued. Bakarich has been the only proposal received. They are recommended by Tim Flynn and currently serve Platte Canyon District. Further, their proposed cost of service is in line with the 2023 BMWSD budget.
- A motion was made and passed to request a contract from Bakarich. Scott Wagner will negotiate best terms and sign. Contract will be ratified at the Jan BOD meeting.
- A discussion ensued about the particulars of the handover from Haynie to Bakarich.
- Accounts receivable was discussed. Current A/R is around \$13,000 prior to 11/1/22 bills. It was decided to go ahead and notify delinquent customers per BWSO policy of impending shut off.
- Discussion took place about the best way to handle Bow Mar customers with A/R credit balances on 12/31/22. It was decided that these customers will be issued checks which will zero out balances and facilitate hand over to Bakarich.
- Financing options for future Capex projects was discussed. Cynthia suggested we consider a global dept financing to consolidate the funding of future capex vs. funding out of cash flow. Funding is available from Colo State EPA. No action was taken.
- A discussion ensued regarding the 2023 budget. Considering the upcoming increases in water and sewer cost to the BMWSD, for 2023 it was decided to increase rates as follows: base water rate 20%; volume water rates by 5%; and 5% on sewer charges.
- Draft Resolutions were passed by BOD motions as follows: Res 22-11-1 (Budget approval); Res 22-11-2 (Appropriation of Money); Res 22-11-3 (Property Tax Levy)
- Motion was approved for November expenditures. Haynie will adjust their bill due to clerical error and reissue check

New Business

- The May 2023 Election Resolution 22-11-4 was introduced which sets up the Election Process for BOD members who are up for election next year. The Board members with expiring terms are Sears, Sperry and Osborne. The election is biennial and board terms are for 4 years. Discussion ensued about staggering board terms. It was determined that staggered terms were not feasible. A motion to accept Res 22-11-4 was made and passed.
- Marston Conduit Valve Replacement – Scott Hand reported that construction was underway. One house in Bow Mar will have water service interrupted for about a half day when the tie-in is made.
- Cynthia reported that both of the BMWSD web sites are still online. Old site will be shut down Jan 1.

Bow Mar Water and Sanitation BOD Meeting Minutes 11/9/22 continued

Distributors Forum

Cynthia will distribute email from last Forum meeting to update our BOD

Other Items

The Board thanked Ty Holman and the Haynie Company for the years of excellent service to Bow Mar WSD.

The Board revisited the discussion around whether the 2023 sewer repair project should be sole – sourced with In Situ Forms company and managed using design/construct without a third party engineering firm. This was approved and is consistent with the 2023 budget numbers.

Adjournment 8:10pm